



Code Enforcement

Short-Term Rental Requirements:

1. All short-term rentals shall obtain and maintain a business license to operate within the city limits.
2. All short-term rentals shall obtain an A&P permit to operate within the city limits
3. Application Information- The applicant shall be the property owner or provide written authorization to act on behalf of the property owner.
4. Short- Term rental Fire and Safety Checklist shall be completed. The document is attached.
5. Must have a local property representative's contact information. The local representative must respond within one hour of complaints, regarding the condition, operation, or conduct of occupants of the short-term rental.
6. Must have the contact, name, address, and telephone number of the property owner on file with the City Of Searcy.
7. The Business License fee and A&P permit fees must be paid on time.
8. The following information must be posted on the property:
 - Address of the Property
 - The name and contact of the property owner and the local representative
 - The business license
 - The A&P permit
 - The number of Maximum overnight occupancy
 - Location and quantity of off-street parking
 - Directions for trash disposal
 - Evacuation Routes
 - The renter's responsibility not to trespass on private property
 - Notification that the renter is responsible for complying with these regulations and that the renter may be cited or fined by the City of Searcy for violations.

Once all the requirements are proven to be complete the business license and A&P permit may be issued. You may call the office or email Madison.lee@cityofsearcy to schedule your Fire and Life Safety requirements. Call Code Enforcement with any questions.

SHORT TERM RENTAL SAFETY INSPECTION CHECKLIST:

1. Working smoke alarms in the following locations:
All sleeping areas
Outside sleeping rooms in the common area
At least one detector on each habitable level
2. One Carbon monoxide detector in all units with fuel fired appliances or an attached garage
3. Readily accessible 2 pound or larger ABC fire extinguisher – requires annual inspection by a licensed company
4. Each sleeping area must have two ways out – one of which can be an operable egress window
5. Address posted on outside of unit – readily visible from the street.
6. Full address of the rental unit posted inside each unit. {May require multiple postings if rooms are rented separately}
7. Fall guards on windows where the outside surface is greater than 6 feet below the window.
8. Slide in stove requires anti tip bracket.
9. If the rental unit includes a swimming pool, pool and barriers must meet the National Swimming Pool Code.
10. We recommend installing anti-tip devices on all furniture,

Fire Inspector _____ Date _____

Building Official _____ Date _____