

Searcy City Council – Regular Session
Tuesday, July 8, 2014 7:00 p.m.
Minutes

Mayor David Morris called to order the Regular Session of the Searcy City Council. Alderman JR Howard gave the Invocation, with the Pledge of Allegiance following, led by Alderman Mary Ann Arnett. City Clerk Jerry Morris called the roll with the following Aldermen answering “present”: Logan Cothorn, Mary Ann Arnett, JR Howard, Steve Sterling, Dale English, Don Raney, Dale Brewer and Mike Chalenburg. Also present was City Attorney Buck Gibson.

Item (3) on the agenda was for a motion to suspend the rules and amend the agenda to add items: (8-1-b) appropriation of reimbursement revenue from Entergy Solutions; (8-1-c) appropriation to Code Enforcement department expenditure line item (01 5-120-02-01) for reimbursement on supplies purchased for the Entergy Solutions program; (8-1-d) appropriation to Code Enforcement department expenditure line item (01 5-120-02-01) for preliminary work on traffic signal wire loop sensors; (8-1-e) appropriation to Capital Equipment Fund ‘4, 6, 8 YARD DUMPSTERS’ expenditure line item (04 5-890-53-13) for additional cost of 6 and 8 yard bins (dumpsters) for the Sanitation department; (8-2-c) expenditure approval for fuel invoice; and (8-2-d) expenditure approval for Sanitation bins (dumpsters); and (9) discussion and selection of Architectural/Engineering firms to provide professional services pertaining to future projects. A motion was made by Mr. Raney and seconded by Mr. Brewer to suspend the rules and amend the agenda to add the said items. Motion carried with the following voting “yes”: Arnett, Howard, Sterling, English, Raney, Brewer, Chalenburg, and Cothorn.

The minutes of the regular June 10, 2014 meeting of the Council and the special June 5, 2014 meeting of the Council were presented for approval. A motion was made by Mr. Cothorn and seconded by Mr. Chalenburg to approve the minutes. The following voted to approve: Howard, Sterling, English, Raney, Brewer, Chalenburg, Cothorn, and Arnett.

Clerk/Treasurer Jerry Morris presented and read the Treasurer’s Report which lists the following balances as of 6-30-14: General Fund: \$1,329,661.76; Street Fund \$1,738,798.67; Capital Equipment Fund \$8,262.49; LOPFI Fund \$122,191.09; Act 833 Fund \$27,469.79; Airport Projects Fund \$1,167.81; Special Highway Tax Fund \$8,058,178.18. He also reported a total of \$3,133,656.67 year-to-date in City and County Sales Tax revenues received, which is down \$138,357.17 from the same time in 2013. The total of all funds (excluding special highway tax fund) is \$3,227,551.61.

Item (6) was a resolution for authorization to execute and perform under the terms of a Memorandum of Agreement with the Federal Aviation Administration (FAA) and authorization to convey to the FAA the easements necessary for the navigational aid facilities located at the Searcy Municipal Airport. Mr. Gibson read the resolution in full.

A motion was made by Mr. Sterling and seconded by Mr. Howard to approve the authorization to execute and perform under the terms of a Memorandum of Agreement with the Federal Aviation Administration (FAA) and authorization to convey to the FAA the easements necessary for the navigational aid facilities located at the Searcy Municipal Airport. Motion carried with the following voting “yes”: Sterling, English, Raney, Brewer, Chalenburg, Cothorn, Arnett, and Howard. **Resolution 2014-12**

Item (7) was a resolution for authorization to submit application to the Arkansas Department of Parks and Tourism for grant assistance to develop recreational facilities at the Carmichael Center. Mr. Gibson read the resolution in full. Motion was made by Mrs. Arnett and seconded by Mr. Howard to pass the resolution for authorization to submit application to the Arkansas Department of Parks and Tourism for grant assistance to develop recreational facilities at the Carmichael Center. Motion carried with the following voting “yes”: English, Raney, Brewer, Chalenburg, Cothorn, Arnett, Howard, and Sterling. **Resolution 2014-13**

Item (8) on the agenda was a budget ordinance to:

Section 1. The budget for the City of Searcy, Arkansas, is amended in the following manner:

- a. Appropriate \$22,214.95 to Capital Equipment Fund ‘GRANT PROCEEDS’ revenue account (#04 4-000-91-04) for receipt of grant reimbursement (grant # WRI-13-10) on purchase of 2014 Ford 1-ton recycling truck for Sanitation department (purchased in December 2013);
- b. Appropriate \$7,839.52 to ‘ENERGY EFFICIENCY PROGRAMS’ revenue account (01 4-000-70-15) for receipt of reimbursement for Entergy Solutions Energy Efficiency Program costs;
- c. Appropriate \$6,032.70 to Code Enforcement ‘BUILDING MAINTENANCE/REPAIRS’ expenditure account (01 5-120-02-01) for reimbursement of costs for expenditures for materials and supplies incurred for the Entergy Solutions Energy Efficiency Program;
- d. Appropriate \$1,806.82 to Code Enforcement ‘BUILDING MAINTENANCE/REPAIRS’ expenditure account (01 5-120-02-01), this will go toward preliminary work on traffic signal wire loop sensors as part of the sales tax projects;
- e. Appropriate \$772.44 to Capital Equipment Fund ‘4, 6, 8 YARD DUMPSTERS’ expenditure account (04 5-890-53-13) toward additional

cost for 6-yard and 8-yard bins for Sanitation department (original appropriation was \$11,500.00);

Section 2. The Mayor and City Clerk are authorized to expend the following sums:

- a. \$28,650.11 to Tyler Technologies (Incode software) for the annual Tyler maintenance agreement (budgeted expenditure 01 5-160-05-01);
- b. \$11,049.00 to Glidewell Auto Sales and Service for the purchase of 2005 Chevrolet Tahoe (01 5-190-02-11 ‘DAMAGED PROPERTY REPLACEMENT’) as replacement for the totaled 2011 Ford Crown Victoria Police vehicle (received \$11,636.33 in insurance reimbursement [01 4-000-70-01 ‘INSURANCE CLAIMS REIMBURSEMENT’] for the totaled vehicle);
- c. \$28,257.57 to Stephenson Oil Company for fuel for all departments;
- d. \$12,272.44 to Wastequip for purchase of 6-yard and 8-yard bins (Capital Equipment Fund appropriation, Ordinance 2014-09, 04 5-890-53-13);

A motion was made by Mr. Raney, seconded by Mr. Brewer, to suspend the rules and allow reading of the ordinance by title only. Motion carried with the following voting “yes”: Raney, Brewer, Chalenburg, Cothorn, Arnett, Howard, Sterling, and English. Mr. Gibson read the ordinance by title only. A motion was then made by Mr. Cothorn, seconded by Mr. Sterling, to adopt the ordinance. The ordinance passed with the following voting “yes”: Brewer, Chalenburg, Cothorn, Arnett, Howard, Sterling, English, and Raney. Mr. Gibson then read the emergency clause of the ordinance. Motion was made by Mr. Howard, seconded by Mr. Brewer, to adopt the emergency clause, with the following voting “yes”: Chalenburg, Cothorn, Arnett, Howard, Sterling, English, Raney, and Brewer. **Ordinance 2014-15**

Item (9) on the agenda was for the discussion and selection of Architectural/Engineering firm(s) for providing professional services pertaining to future projects to be undertaken by the City of Searcy, specifically the projects outlined under the 8-year sales and use tax plan that will require professional services assistance. Five (5) categories had previously been identified into which the various projects requiring professional services assistance were placed. The five identified categories were:

- Streets – reconstruction and major improvements
- Drainage
- Swimming Pool
- Park Amenities – splash pad, concessions, press box, restrooms

- Buildings – Information Technology, Fire Station 2, Library improvements (boiler)

The Council had also previously identified the three choices in each of the five categories (in no particular order) to be considered for interviewing. The choices for the five categories were:

Streets - reconstruction and major improvements

ETC Engineers & Architects, McClelland Consulting Engineers Inc., Garver

Drainage –

Garver, McClelland Consulting Engineers Inc., Morrison-Shipleigh Engineers

Swimming Pool –

ETC Engineers & Architects, Cromwell Architects Engineers, McClelland Consulting Engineers Inc.

Park Amenities – splash pad, concessions, press box, restrooms

ETC Engineers & Architects, Cromwell Architects Engineers, Hoffman Architectural Inc.

Buildings – IT, Fire Station 2, Library improvements (boiler)

Hoffman Architectural Inc., Cromwell Architects Engineers, SCM Architects

The Council, at this point, was asked to rank with a score from 1 (highest) to 3 (lowest) the three (3) firms in each of the five categories in order to determine the firm to begin negotiations with on the projects. The rankings, from highest to lowest are as follows:

Streets - reconstruction and major improvements

1. ETC Engineers & Architects (10)
2. Garver (18)
3. McClelland Consulting Engineers Inc. (20)

Drainage

1. Morrison-Shipleigh Engineers (10)
2. Garver (16)
3. McClelland Consulting Engineers Inc. (22)

Swimming Pool

1. ETC Engineers & Architects (10)
2. Cromwell Architects Engineers (18)
3. McClelland Consulting Engineers Inc. (20)

Park Amenities – splash pad, concessions, press box, restrooms

1. ETC Engineers & Architects (13)
1. Hoffman Architectural Inc. (13)
2. Cromwell Architects Engineers (22)

[There was a tie for the highest ranking between ETC and Hoffman. City Attorney Gibson stated that in the event of a tie both firms are declared as equivalent and both can be interviewed and at that point determine which can provide the better services]

Buildings – IT, Fire Station 2, Library improvements (boiler)

1. Hoffman Architectural Inc. (9)
2. SCM Architects (16)

3. Cromwell Architects Engineers (23)

Mayor Morris asked for a motion to enter into negotiations with the selected firms. City Attorney Gibson clarified that this motion should be stated as, to enter into negotiations with the selected firms that will include administrative personnel from the Mayor's office, the City Engineer, and personnel deemed necessary according to the specific project (i.e. the Information Technology Manager in negotiations regarding the Information Technology building, Parks and Recreation Manager in negotiations regarding the Swimming Pool...). A motion was made by Mr. Raney and seconded by Mr. Howard to enter into negotiations with the selected firms that will include administrative personnel from the Mayor's office, the City Engineer, and personnel deemed necessary according to the specific project. Motion carried with the following voting "yes": Cothorn, Arnett, Howard, Sterling, English, Raney, Brewer, and Chalenburg.

A motion was made and seconded to adjourn.

Minutes Approved: August 12, 2014

/s/ David Morris
MAYOR

ATTEST:

/s/ Jerry Morris
CITY CLERK

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